



*Society of Hispanic Professional Engineers
Greater Los Angeles Chapter*

Board Meeting Agenda: September 26, 2004

Status: Approved (Oct. 24, 2004)

Location: Harris and Associates
811 West 7th Street, Suite 310
Los Angeles, CA 90017

Attendees: *S. Fernandez (President) D. Fernandes (V-President), J. Karam (Treasurer), M. Rodas (Secretary)*

F. Munoz, M. Moore, F. Cabuto

Scribe: Monica Rodas

Agenda:

1. Logistics/Introductions
2. Call to order
Quorem established
3. Approve Agenda
Motion- S. Fernandez
2nd- M. Rodas
Passes Unanimously
4. Approve Minutes
Motion- S. Fernandez
2nd- D. Fernandes
Passes Unanimously
5. Committee Reports
 - Newsletter D. Fernandes
Will be distributed and posted 9/30
Articles Still needed
Proposal for business development- (P. DeLaCerde)
N. Grumman- (M. Marquez)
Blurb on External affairs- (F. Munoz)
 - Webpage C. Bravo
F. Cabuto
New webpage will be posted 10/4
Follow-up with R. Vasquez regarding renewal of web site (M. Rodas)
 - Outreach M. Moya
 - Professional Development H. Arriola
 - Socials
 - HENAAC
 - Reception
 - Participants- 10 free comps
 - Network Lunches (10/12)
El Segundo- (M. Rodas)
Downtown LA- (S. Fernandez)
San Fernando Valley- (S. Fernandez)

Society of Hispanic Professional Engineers, Greater Los Angeles Chapter
2168 S. Atlantic Blvd #333, Monterey Park CA 91754
(310) 364-7346

Mission: SHPE promotes the development of Hispanics in engineering, science and other technical professions to achieve educational excellence, economic opportunity and social equity.



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- Membership M. Rodas
 - 2 for 1 Membership program established for events in Oct-Dec
 - Making SHPE-LA membership form, with updated SHPE-LA address (M. Rodas)
 - Door to Door Membership Drives
 - Develop powerpoint presentation
 - Coordinate participation at Hispanic Net meetings at various companies

 - Scholarship F. Cabuto
 - Ready to distribute
 - M. Rodas to forward MEP directory to F. Cabuto (M. Rodas)
 - Establish fundraising plan for scholarship (S. Fernandez)

 - Business Development P. De La Cerda
 - External Affairs F. Munoz
 - SHPE-LA to become a community partner for Latinos & Technology Conference (11/4)
Motion- J. Karam
2nd- D. Fernandes
Passes Unanimously
M. Rodas to send F. Munoz a copy of SHPE-LA Mailing List (M. Rodas)
M. Moore to review disclaimer (M. Moore)

 - Oversight Committee M. Moore
 - Records/Bylaws
6. Officer Reports
- President
 - Scholarship banquet location will be established within the next 4 weeks
 - Parent Night
 - V-President
 - WCCE , Nov 12-14th
 - Will talk to O. Ulloa regarding science day with LA based schools
 - Newsletter will be released 9/30
 - Treasurer
 - Need to collect casino night sponsor funds
 - Will coordinate with M. Moore regarding Fed. Tax ID #
 - Secretary
 - Student Rep

7. Action Item Status (Please add actions from retreat)

	Name	Description	Status
1	J. Karam	Reactivate Federal Tax #	Will bring paperwork to 9/26 meeting
2	M. Moya, S. Fernandez	Give copy of chronology of events to M. Rodas	
3	D. Fernandes	Newsletter	Collecting and formatting articles

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			Article Submission – 9/12 Distribute 9/30
5	C. Bravo/ F. Cabuto	Update Website for near term SHPE-LA informational needs	Post 10/4
10	O. Ulloa	Followup with information on Big City printers	
11	D. Fernandes O. Ulloa	Meet at RLC to discuss Science Center Event with LA Universities	
12	M. Rodas	Followup with R. Vasquez regarding renewal of websit	
13	M. Rodas	SHPE-LA Membership form with SHPE-LA address	
14.	M. Rodas	Send F. Cabuto MEP directory	
15.	M. Rodas	Send F. Munoz Mailing list	
16	S. Fernandez	Scholarship fundraising plan	
17	J. Karam	Followup with Casino Night Sponsors	

7.5 Open Forum

- S. Fernandez (SHPE GSFV President)
 - SHPE CSUN Science Day (11/4)
 - SHPE San Fernando Valley Network Lunch host

8. Next meeting

- Adjourn

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