



*Society of Hispanic Professional Engineers
Greater Los Angeles Chapter*

Board Meeting Agenda: August 22, 2004 **Status:** Unapproved draft

Location: Harris and Associates
811 West 7th Street, Suite 310
Los Angeles, CA 90017

Scribe: Monica Rodas

Attendees

Agenda:

1. Logistics/Introductions
2. Call to order
3. Approve Agenda
4. Approve Minutes
5. Open Forum
6. Committee Reports
 - Webpage
 - Newsletter
 - Outreach
 - Social
 - Membership
 - LACES
 - Records/Bylaws
7. Action Item Status (Please add actions from retreat)

	Name	Description	Status
6	S. Fernandez H. Arriola	Establish SHPE-LA/HENAAC communications	4/18 meeting
7	P. Valenzuela J. Karam	Establish fundraising strategy	Preliminary list presented (2/4/04) Will work with Socials Committee for Casino Night
10	S. Fernandez	Brief SHPE-LA on Mentor LA program	Due 3/3/04 for 3/21/04 membership meeting
13	M. Rodas	Newsletter Articles <ul style="list-style-type: none">• President's Greeting (Michael Marquez)• LA's Best- (P. de la Cerda, Submitted)• E-Week- (S. Fernandez, M. Moya, H. Arriola)• Network Lunch Testimonials with Pics (M. Rodas)• Cal Poly Basketball Tournament (Submitted)	Will Followup with L. Garay

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2168 S. Atlantic Blvd #333, Monterey Park CA 91754
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		<ul style="list-style-type: none"> • “What’s Happening with Region II Student Orgs?” (Submitted, C. Lodigiani) • Marathon running and fundraising (S. Fernandez) • Membership Form, Membership Drive (M. Rodas, Submitted) • Calendar (Submitted) • Local Events • Regional Events • National Events 	
16	P. Valenzuela J. Karam	Reactivate Federal Tax #	501c-6, c-3 status
19	M. Moya	Give copy of chronology of events to M. Rodas	3/3/04
20	R. Vasquez	Submit bill for SHPE-LA web page Transfer ownership to SHPE-LA Provide board with passwords	P. Valenzuela to followup
22	M. Marquez	Provide Robert’s Rules to board, policy on how to handle complaints	
23	P. Valenzuela	Clarify what is meant by B. Vallejo’s Letter which accompanied 51K bill.	

8. Officer Reports
- President
 - Membership Lists
 - Elections Timeline
 - V-President
 - Treasurer
 - Secretary
 - SOLES Banquet Sponsorship
 -

9. Next meeting
- Date TBD, Location TBD
10. Adjourn

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